



---

## Council Policy

|                |  |
|----------------|--|
| Policy Name    | <b>Internship in Architecture Program<br/>Late Submission Charges under the Internship in Architecture Program</b> |
| Issue Date     | <b>October 22, 1998</b>  |
| Revision Dates | <b>January 18, 2019</b>  |

---

A policy has been established in the administration of the late submission charges such that each Intern Architect be permitted one late submission of up to 1000 hours for which the late submission charges would be waived; and that staff be permitted to use reasonable discretion in waiving the late submission charges when extenuating circumstances are involved.

Any hours submitted beyond that will be recorded/assessed at the current Late Submission rate as outlined in Schedule A of OAA By-laws, Revised 2017.